



Privacy Policy

Effective Date: 11/09/2025

MSW Law ("we", "our", or "us") is committed to protecting the privacy of our users. This Privacy Policy explains how we collect, use, and safeguard personal data when solicitor firms and freelance consultant solicitors use our platform at www.mswlaw.co.uk ("Website").

By using our services, you agree to the practices described in this Privacy Policy.

1. Who We Are

MSW Law provides an online platform that allows solicitor firms to book freelance consultant solicitors to act as court agents on their behalf. We facilitate the connection and communication between firms and freelance legal professionals, and manage the booking process securely.

2. What Information We Collect

We collect and process the following types of personal data:

a) Information from Solicitor Firms:

- Name and contact details of the firm and staff members
- Firm address and SRA registration number
- Billing details (including VAT numbers)
- Case-related information necessary for court representation (excluding client-sensitive data unless strictly necessary)

b) Information from Freelance Consultant Solicitors:

- Full name and contact details
- Contact details such as email address and mobile phone number
- Availability and court experience
- Payment and invoicing details

c) Automatically Collected Data:

- IP address, browser type, device information
- Usage data (pages visited, time spent, links clicked)
- Cookies (see section 6)

We do **not** request or store sensitive client data unless it is strictly necessary for the solicitor-agent's court attendance, and only with appropriate legal safeguards in place.

3. How We Use Your Information

We use your information to:

- Facilitate bookings between firms and freelance solicitors

- Process payments and manage invoices
- Ensure compliance with relevant legal and regulatory requirements
- Improve platform functionality and user experience

4. Lawful Basis for Processing

Under the UK GDPR, we rely on the following lawful bases to process your personal data:

- **Contractual necessity** – to provide the services you request
- **Legal obligation** – to comply with regulatory and professional requirements
- **Legitimate interests** – to operate and improve our platform
- **Consent** – where required

5. Sharing Your Data

We do **not** sell or rent your personal data. We may share information with:

- Verified freelance solicitors or firms for the purpose of facilitating a booking
- Trusted third-party service providers (e.g. payment processors, email systems)
- Legal or regulatory authorities, if required to comply with the law

6. Cookies and Tracking Technologies

Our website uses cookies to enhance user experience, track usage data, and support essential platform functions. You can control cookie preferences through your browser settings.

Types of cookies we use:

- **Essential cookies** – required for basic platform operation
- **Analytical cookies** – help us understand how users interact with the site
- **Functional cookies** – remember user preferences for future visits

7. Data Security

We implement appropriate technical and organisational measures to protect your personal data from unauthorised access, use, disclosure, or loss. All data transmission is encrypted via HTTPS. Access to data is restricted to authorised personnel only.

8. Data Retention

We retain your personal data only for as long as necessary:

- To provide our services
- To meet legal or regulatory requirements

After the applicable retention period, your data will be securely deleted or anonymised.

9. Your Rights (UK GDPR)

You have the right to:

- Access the personal data we hold about you
- Request correction of inaccurate or incomplete data

- Request erasure of your personal data
- Object to or restrict processing
- Request data portability
- Withdraw consent where applicable

To exercise your rights, contact us at the email address below.

10. Third-Party Links

Our website may contain links to external websites. We are not responsible for the content or privacy practices of third-party sites. We recommend reviewing their privacy policies before sharing any personal information.

11. Children's Privacy

Our services are not intended for individuals under the age of 18. We do not knowingly collect personal data from children.

12. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in legal requirements or service features. Updates will be posted on this page, and where appropriate, notified to you via email.

13. Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact:

MSW Law

Email: info@mswlawltd.co.uk

Website: www.mswlawltd.co.uk

Address: 79 College Road, Harrow, London, HA1 1BD